

IAB Cancellation of Programme Policy

Responsibility for the Policy:	Director of Administration
Relevant to:	IAB Applicants
Approved by:	Business Strategy Team
Date Introduced:	January 2019, Updated September 2021
Next Review Date:	September 2023

Relevant Documents:

IAB Student Handbook
The Programme Guide

Related Policies:

All Student Policies of the IAB
All Student Policies of the IAB and LJMU

Policy Statement:

By means of this Policy the IAB informs all applicants that:

The IAB reserves the right to cancel a programme before that programme begins in and only in circumstances where:

- An insufficient number of applications, offers and/or acceptances mean that the appropriate student academic experience cannot be guaranteed; and/or
- The programme is no longer viable for one or more of academic, regulatory, legal, commercial and financial reasons.

In the event that a decision is taken to cancel a programme of study the IAB will contact all applicants to the programme within five working days of the decision.

The IAB will, where appropriate, offer the applicants an alternative programme of study and; where this is not possible, make a full refund of all monies paid to the IAB in good time of the date of decision.